



Information available from Dr Martin Anderson and Dr Andrew Robson at Wessington Way Dental Practice Ltd providing dental services under contract to the NHS under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the general dental services we provide under the National Health Service Act 2006 or the National Health Service (Wales) Act 2006.

Information to be published	How the information can be obtained (eg hard copy, website)	Cost
<p>Class1 - Who we are and what we do (Organisational information, structures, locations and contacts)</p> <p>This will be current information only</p>	<p>Hard copy and website wessingtonway.com</p>	<p>No charge</p>
<p>Who's who in the practice</p>	<p>Dentists providing NHS services are listed in our NHS patient information leaflet which can be obtained from reception.</p>	<p>No Charge</p>



Contact details for the practice (named contacts where possible with telephone number and email address (if used))	These details are available in our NHS patient information leaflet which can be obtained from reception.	No Charge
Opening hours	These details are available in our NHS patient information leaflet which can be obtained from reception.	No Charge
Staffing structure	A copy of our organisation chart is available from reception.	No Charge
<p>Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p> <p>Current and previous financial year as a minimum</p>		
Total final cost to the PCT/LHB/HPSS of our contracted services	Information on NHS funding and contract targets is available from Dr Martin Anderson.	No Charge



<p>Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)</p> <p>Current and previous year as a minimum</p>		
Plans for the development and provision of NHS services	As a small business, formal records of management decisions are not normally recorded; however, any changes in the provision of NHS services would be incorporated into an updated patient information leaflet. Our current patient information leaflet can be obtained from reception. We may also notify patients by notices in our reception area.	No Charge
Practice Inspection	The date and conclusions of our last practice inspection are available by asking Dr	No Charge



	Martin Anderson	
Class 4 – How we make decisions (Decision making processes and records of decisions) Current and previous year as a minimum		
Records of decisions made in the practice/firm affecting the provision of NHS services	As a small business, formal records of management decisions are not normally recorded; however, any changes in the provision of NHS services would be incorporated into an updated patient information leaflet. Our current patient information leaflet can be obtained from reception. We may also notify patients by notices in our reception area.	No Charge



<p>Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only (delete any policies not actually held)</p>		
Policies and procedures about customer service	A copy of these policies can be obtained from reception	Photo - copy fee of 5 pence per page
Equality and diversity policy	A copy of this policy can be obtained from reception	Photo - copy fee of 5 pence per page
Health and safety policy	A copy of this policy can be obtained from reception	Photo - copy fee of 5 pence per page
Complaints procedures (including those covering requests for information and operating the publication scheme)	A copy of this policy can be obtained from reception	Photo - copy fee of 5 pence per page
Records management policies (records retention, destruction and archive)	A copy of this policy can be obtained from reception	Photo - copy fee of 5 pence per page
Confidentiality and data protection policies	A copy of this policy can be obtained from reception	Photo - copy fee of 5 pence per page
Policies and procedures for handling requests for information	A copy of this policy can be obtained from reception	Photo - copy fee of 5 pence per page



Class 6 – Lists and Registers		
Currently maintained lists and registers only		
Any publicly available register or list (if any are held this should be publicised; in most circumstances existing access provisions will suffice)	This information is not held	
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)		
Current information only		
The services provided under contract to the NHS	These details are available in our NHS patient information leaflet which can be obtained from reception.	No Charge
Charges for services	These details are available in our NHS patient information leaflet which can be obtained from	No Charge



	reception	
Information leaflets	These details are available in our NHS , patient information leaflet which can be obtained from reception	No Charge

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